Sanitized - Approved For Release : CIA-RDP78-04787A000100160006-3

SECRET

CAS 66-0003
13 January 1966

MEMORANDUM FOR: Special Planning Assistant to the Deputy Director for Support

SUBJECT : Reports of Space and Equipment Requirements

1. Attached, per your request, are the appropriate forms listing the Office of Communications current space and equipment requirements (Set #1) and long range space requirements for personnel and equipment (Set #3) for components now located in the Metropolitan Area. Not knowing the scope of the Agency's proposed construction programs and in accordance with the instructions furnished, the facilities now occupied by components of the Office of Communications at [redacted] have not been reported. 25X1A

2. As you are aware, and as reported in this report, the Engineering Staff is still physically separated from the other components of the Office of Communications. The move of the Engineers from Alcott Hall to the Ames Building next month will not bring this Staff closer to Headquarters. The goal for optimum operational effectiveness is to have all Communications personnel under one roof. To expand on this long range consolidation concept, the R&D Laboratory at [redacted] 25X1A should become an integral part of the Headquarters Engineering Staff; the Support Center [redacted] 25X1A should be located with Headquarters OC-SP Staff; Security Support Branch at [redacted] 25X1A should be integrated with the Communications Security Staff at Headquarters. If no consideration is to be given in the long range requirements to cost and permanency of existing facilities at [redacted] 25X1A now occupied by OC, it is suggested that this projection be further explored with the Chief, Space Requirements Staff.

3. The long range requirements increases reported in Set #3 are projected on increased demands for continued communications services worldwide, with overseas activities increased throughout Africa and Southeast Asia, plus possible activation of a total of three new bases in [redacted] 25X1A, a proportionate increase of Headquarters personnel is scheduled with Engineering and Signal Center Staffs using the bulk of the personnel. The Special Programs Activity at Headquarters will have a small increase to support the continued expansion of the close support program overseas, plus premise of possible takeover from the Military of the SP COM collection activities now being done by Military teams.

25X1A
[redacted]
Chief, Administration Staff, OC

25X1A [redacted]

Orig & 1 - Addressee
1 - C&S
1 - CAS Chrono

Sanitized - Approved For Release : CIA-RDP78-04787A000100160006-3